

### **Rented Films And Videos**

- Videos that you have rented or purchased from a local video store, such as Blockbuster, are now permissible to be used for classroom showings.
- The video must be related to the course being offered in that classroom.
- However, if a film is to be open to more than just the students in a class, it must be licensed for a "public showing" which allows for on-campus advertising and an audience larger than a class of students.
- Videos that you have rented or purchased from a local video store, such as Blockbuster, do not constitute legally obtained copies for "public showings".
- College facilities and equipment cannot be used to show media that have not been legally obtained for classroom or public showings.
- Rented materials cannot be placed on reserve in the Library.
- Rented materials cannot be shown in the Library for a student who may miss the original showing. This must be rescheduled with the instructor and shown in the classroom.

### **Showing Media Library Materials**

- Films and videos owned by your campus are purchased for classroom use only.
- These media cannot be used for a public showing and therefore cannot be advertised, even to the campus community.
- Showings of these media cannot be opened to students outside your class.

### **Programs Recorded Off-Air**

- Broadcast programs may be taped off-air only by nonprofit educational institutions, for use in instruction and not for entertainment. A broadcast may be recorded and retained by the educational institution for a period of 45 calendar days after the recording date.
- At the end of that period, the recording must be erased. Off-air recordings may be used once by a teacher, and can be repeated once for instructional reinforcement.
- The showing must be in a classroom.
- A teacher must request a program be recorded. Multimedia Services cannot record a program in anticipation of a request.

### **Faculty-Owned Videos**

- Videos purchased by you or by your department may be used by you in your classroom, but cannot be used for an open showing to students outside your class and cannot be advertised on campus.
- Videos you have taped off-air at your home cannot be shown in the classroom. Multimedia Services can make an off-air tape at your request, or it may be possible to rent a program through appropriate channels.