

# RHS Library/Computer Lab Usage Request/Collaborative Lesson Plan Sheet

Teacher: \_\_\_\_\_ Subject: \_\_\_\_\_ Research topic: \_\_\_\_\_

TEKS correlates: \_\_\_\_\_

Final project will be : Paper \_\_\_ Powerpoint \_\_\_ Publisher Document \_\_\_ Other \_\_\_\_\_

Project due date: \_\_\_\_\_

Please indicate the dates and area needed and the number of students you will be bringing:

A DAY	B DAY
1.	1.
2.	4.
3.	5.
6.	6.
7.	7.
Example: <b>First period</b> you need a lab two days and the library 2 days for a class of 24 students.	<b>1. Lab—9/6, 9/7 Library—9/8, 9/9; 24 students</b>

## *Before Coming to the Library or Lab*

TEACHER	LIBRARIAN
<p>How will you introduce this unit in the classroom?</p>  <p>Will you be working with Brenda Kraft to plan your unit?</p>	<p>What preparations will the librarian need to make prior to your visit? (Please check all that apply)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Locate and identify web sites</li> <li><input type="checkbox"/> Pull books for reserve</li> <li><input type="checkbox"/> Develop a Pathfinder (an aid to locating materials on a particular subject)</li> <li><input type="checkbox"/> Other _____</li> </ul>

## *During Your Visit*

<p>What will you be doing during the visit?</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Monitoring, redirecting students</li> <li><input type="checkbox"/> Monitoring students computer/internet usage</li> <li><input type="checkbox"/> Assisting students in search strategies</li> <li><input type="checkbox"/> Helping students clarify research questions</li> </ul>	<p>What are your expectations of the librarian during the visit?</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> My students are familiar with the library and will not need further instruction</li> <li><input type="checkbox"/> Brenda Kraft will be assisting my students in the lab</li> </ul> <p>My students will need instruction/help from the librarian in these areas:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> How to locate books/use online catalog</li> <li><input type="checkbox"/> Getting logged in on computers</li> <li><input type="checkbox"/> Using subscription databases</li> <li><input type="checkbox"/> Internet searching</li> <li><input type="checkbox"/> Citing sources</li> <li><input type="checkbox"/> Software instruction</li> <li><input type="checkbox"/> Other _____</li> </ul>
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Please attach any handouts, lists, worksheets, syllabi, and rubrics for this project.